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***Henderson***

***Industrial Business***

***Matching Grant Program***

***HEDCO - Henderson Industrial Business***

***Matching Grant Program***

**Program Description:** HEDCO (Henderson Economic Development Corporation) promotes and supports our industrial businesses and also seeks to improve the appearance of the Henderson Industrial Park. Therefore, we have allocated funds through a new “Henderson Industrial Park Matching Grant Program” that offers matching grants to help improve the exterior appearance of our industrial businesses, particularly those in Henderson Industrial Park.

This matching grant program is designed to provide financial assistance to any industrial business in Henderson that is willing to improve the looks of their business. Applicants must own their business and property to qualify, or must have written approval from the property/building owner to make the proposed changes.

The program provides funding for a 50/50 matching grant up to a $50,000 match for any qualified property owner. All grants are subject to HEDCO’s approval prior to commencement of any project. Disbursements will be made only upon conclusion of each project, and after the business has submitted qualifying receipts for work completed.

**Eligible projects must meet the following eligibility criteria:**

* The business site proposed for improvement must be located in Henderson, Texas or its ETJ.
* The project must be able to be accomplished in six months or less.
* Improvements must be made to the exterior part of the property and visible from a public street.
* The project shall not violate any applicable local, state, and federal laws, codes, or policies.
* Written estimates from at least two (2) established vendors must be submitted with the grant application. Projects with multiple components that are bid separately shall have estimates from two (2) or more established vendors for each component.
* Once the work has been completed, original receipts provided by the vendors must be presented to HEDCO in order to receive the matching grant funds.

* Applications will be accepted year-round, as long as funds are available. Unless an extension is approved by HEDCO, the completion deadline for all projects is six months from their award date. Upon completing the project, a final report is due within 30 days.
* Failure to meet the terms of the funding agreement may result in the cancellation of the project and restriction from future Matching Grant applications.
* Applicants must begin project implementation within 3 months of approval or risk termination of the project by HEDCO. Requests for time extensions must be submitted to HEDCO in writing.
* Construction permits do not need to be applied for prior to the submitting of the grant application. However, any application where the work will require a permit will need to have a letter of support from the Planning and Zoning Department indicating that the project has been reviewed by staff and qualifies for a permit if an application is submitted.
* Grants will be awarded on a first come, first served basis. Where there are more projects requested than funding will allow, projects will be ranked based on the date submitted and according to the highest and best use of the Matching Grant funds. HEDCO will decide which projects are top priority.
* Grant funding notifications by HEDCO will be in writing (or via e-mail).

**Eligible projects may include:**

* Exterior building renovations to include replacing rusted siding with new or updated materials.
* Painting of the building exterior. (surfaces must be properly prepared and primed).
* New, or improved fencing.
* Replacement of concrete sidewalks to include upgrading to handicap accessibility standards.
* Enhancement features such as new awnings and lighting fixtures.
* New or improved driveways and parking lots to include an upgrade from gravel drive to asphalt or concrete. Asphalt and concrete driveways shall be striped accordingly.
* New on-site parking lot.
* New signage.
* Landscaping with indigenous plants appropriate for their location and planting zone. Planting beds shall be irrigated as appropriate for the plant material.
* Beautification of the property in some way not listed above.

**Reasons for an Application Disqualification:**

* Inability to demonstrate a sufficient match for grant funds.
* Requests for education/social services, salaries, or operating expenses.
* Requests for interior renovations, repairs, or equipment.
* A previous project that has been started but not completed.

**HEDCO - Henderson Industrial Business Matching Grant Application**

**Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Leader (Primary Contact): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Office) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cell)**

**E-mail Adress: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Description (add additional pages as needed):**

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**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* *Application must be complete at time of submittal to be considered.*